



5292 Production Drive
 Huntington Beach, CA 92649
 (714) 895-6371
 www.vickimarsha.com

REGULAR HOURS
 Tuesday thru Friday: 10am to 5pm
 Saturday: 10 am to 3pm
Closed Sunday & Monday

BACK TO SCHOOL HOURS
 August: Beginning the 2nd Monday
 Monday thru Saturday 10am to 5pm
Closed Sunday

EXCHANGE & RETURN FORM

Vicki Marsha Uniforms stands by the quality of our uniforms.

We value your business and appreciate our customer's respect for the necessity of our policies.

Please Follow Instructions Below:

- ◆ Fold uniforms the same way as received
- ◆ Package merchandise in a shipping bag/box that will arrive intact
- ◆ Complete this form and include in package
- ◆ Also include \$9 shipping/handling fee if exchange is needed
- ◆ Tape package securely
- ◆ Attach the address label below to the package
- ◆ Ship via a tracked service such as UPS or US Mail Insured
- ◆ Return postage is your responsibility

**Thank You
 For
 Your Business**

Revised: 10/3/14

RETURN & EXCHANGE POLICY

We gladly accept returns of merchandise from our current uniform line with original tags in the same condition as purchased.

Unfortunately, we cannot accept any of the following:

- ◆ Washed or Worn Items
- ◆ Items with Name Monogramming or Emblems Attached
- ◆ Altered or Hemmed Items
- ◆ Tailor-Made or Special Order Uniforms
- ◆ Hair Accessories
- ◆ Opened Socks not in Original Packaging

REFUNDS: Within 60 days of purchase date on receipt for receipt amount. After 60 days, exchange or store credit is available.

EXCHANGES: Within 6 months of purchase date. **STORE CREDIT:** Within 6 months of purchase date.

SALE PURCHASES: Exchange or store credit within 6 months of purchase date on receipt.

Please complete the information below & include this form in your package

Student's Name: _____	Date: _____
Parent's Name: _____	School: _____
Street Address: _____	Grade: _____
City/State/Zip Code: _____	Phone: _____

Shipping & handling charge plus sales tax will apply to exchange or return unless due to VMU error or a manufacturer's defect.

Please include a payment of \$9.00 to cover the cost of reshipment.

Payment Information

Visa MasterCard Discover American Express Check Money Order

Credit Card Number: _____

Expiration Date: _____

ITEM RETURNED	SIZE	COLOR	QUANTITY

ITEM WANTED	SIZE	COLOR	QUANTITY

This line for shipping dept. use. Date: Pulled: Checked: Shipped:



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